

Match Day Health And Safety Plan Checklist

Health & Safety Considerations	Potential Health & Safety Actions	Person Responsible	PU Sign Off
<p>Who is Responsible?</p> <p>Each club and school will need to develop, implement and monitor the match day plan.</p> <p>Consider appointing one or more back-up people for each role allocated to ensure some resilience in the plan should one or more people be unavailable or unable to fulfil their role at any time</p>	<p>Note: For the purpose of implementation of the Match Day Plan at neutral venues it may be necessary to identify the Venue "Host". The "Host" will be responsible for implementation of the plan and ensuring systems for Covid Tracing and Vaccine Pass Checking are in place.</p>		
<p>Does anyone outside your club need to be involved in your plan?</p> <p>Consider other authorities and agencies that might need to contribute to or be consulted as part of your plan.</p>			
<p>Fixture Management</p> <p>Gathering management will be required. Venue managers need to consider options available to manage fixtures and communicate any venue related draw considerations to their Competition Organiser (PU)</p> <p>It is important to assess what activity is actually planned at a venue on a given day so that the gathering/s are appropriately resourced and</p>	<p>Possible measures that could be considered;</p> <ul style="list-style-type: none"> • Reducing the number of matches at your ground. • Allowing more time between matches to allow disbursements of all participants prior to next round of matches commencing. • Varying the length of matches played. 		

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<p>managed. There may only be 1 game planned – or many. Consider a match day checklist for the person responsible for the venue or gathering on match day. See Appendix E.</p>			
<p>Co-ordination with other Sports Have you considered other sports that use your facilities/grounds?</p>	<ul style="list-style-type: none"> • Make contact early with other users to share Health and Safety plans and co-ordinate activities where possible. • Be flexible around timings and agreed usage to ensure crowd controls can be exercised. 		
<p>Managing Gatherings Outdoor Gatherings are unlimited. But Indoor gatherings are limited to 200.</p>	<ul style="list-style-type: none"> • Designate indoor areas as controlled and uncontrolled (e.g. transit areas) to clarify the implementation of gathering measures. • Consider the use of one-way foot traffic flows. • Appoint club volunteers to manage gathering restrictions. • Develop a plan to ensure that multiple indoor gatherings do not intersect with each other during the course of match days. • Create suitable signage for crowds so they understand their requirements. Be clear about controlled and uncontrolled spaces and foot traffic flows with signage including maps of your grounds and the respective areas. 		
	<ul style="list-style-type: none"> • Set up each defined space as a separate Gathering site as required. • Create signage so people know that they need to maintain personal responsibility about maintaining 2 metres distance from other defined spaces. These spaces may include but is not limited to stands and embankments. <p>Resources: View the Contact Tracing resource at https://qrform.tracing.covid19.govt.nz/</p>		

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<p>Equipment Cleaning All rugby equipment must be cleaned regularly, and it is recommended it also be done before and after matches.</p>	<ul style="list-style-type: none"> • Includes but is not limited to balls, hit shields, weights, RipRugby belts, tackle bags, cones, and flags. • Equipment is not to be shared between matches without first being cleaned. • Disinfecting equipment can be achieved with a solution of 1:10 bleach to water solution in a spray bottle. Ensure that your bleach has not expired. Reminder: Your 1:10 bleach solution is only effective for 24 hours. 		
<p>Hand Hygiene There must be hand hygiene measures in place for all participants part of a gathering.</p>	<ul style="list-style-type: none"> • Sufficient supplies of hand sanitiser available for all participants prior to entering any gathering. • Access to soap and water to enable good hand washing measures. 		
<p>Changing Room Use Is there a plan in place to ensure players can utilise changing rooms safely and not exceed internal gathering limits (200)? Refer to the NZR CPF Training Room Guide for detailed planning</p>	<ul style="list-style-type: none"> • Only use changing rooms where there is a formal management plan for their use. • Discuss with local authorities their requirements if a council facility is to be used. <p>Consider:</p> <ul style="list-style-type: none"> • Minimising time spent in change rooms. • No Socialising in change rooms pre or post-match • Recommendation; Post-match celebrations/hakas/singing of Club songs conducted on playing fields – not in change rooms (or car parks). • Traffic flows and access to participant toilets/showers 		
<p>After Match Socialising Is there a plan in place to ensure players can socialise safely, meeting the relevant requirements under the setting. This includes gathering limits and service requirements.</p>	<ul style="list-style-type: none"> • Only use clubrooms in accordance with CPF settings. • Ensure COVID requirements on gatherings in Clubrooms such as tracing, facemask wearing, and resulting gathering limits are met. • Team or match socialising should not occur in changing rooms or carparks. 		

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If clubrooms are used, then the relevant hospitality setting requirements must be observed.			
<p>Monitoring the Plan</p> <p>It is important that all health and safety plans are monitored and adjusted to keep participants safe and as Government guidelines change.</p>	<ul style="list-style-type: none"> • Monitor your plan in its early stages to ensure that is effective and understood. • Stay updated with New Zealand Rugby and Provincial Union COVID-19 advisories. • Set regular updates to ensure that it remains sustainable and relevant. 		