This document provides the New Zealand Rugby (NZR) Medical and Science Advisory Panel (MSAP) with a general overview of the project proposed.

**Section 1**

* Name of research project.
* Target population.
* Assistance or support requested from NZR MSAP (if appropriate).
* Name, qualifications, organisation, university links and overview of previous research experience for the principal investigator, supporting investigators, people directly involved in research and any advisors to the project.
* Any actual, potential, or perceived conflicts of interest must be identified and an outline of how any conflicts will be mitigated/avoided must be included.

**Section 2**

* A brief outline of the purpose, background, and methodology of the proposed project.
* Provide a detailed list of any data/information that is being captured or requested as part of this proposed study.
* Provide a copy of any survey, demographic questionnaire or interview/focus group questions that will be included in the proposed study.
* Expected outcomes of the project.
* Please include the potential impact and value of the research to NZR or the community rugby domain.

**Section 3**

* A brief budget summary and justification.
* The expected timelines of the project.

**Submission checklist**

Please ensure that prior to your application being submitted you have included the following:

* Completed MSAP Research Application as described in in Sections 1, 2 and 3 above.
* Completed Data Collection Agreement: [MSAP DCA 2023](MSAP%20DCA%202023).
* Completed Data Usage Agreement: [MSAP DUA 2023](MSAP%20DUA%202023).
* A copy of the full or conditional ethics approval or ethics exemption from your respective ethics institution.
* Letter of support from involved team / organisation.
* Study information sheet and informed consent.

Please email application to MSAP@nzrugby.co.nz.

This document has been adapted from World Rugby’s initial concept application format.